

Volunteer Toolkit Tips

How to Access New Badges & Journeys

The Girl Scout Volunteer Toolkit (VTK) is a comprehensive online organizational, planning, and curriculum tool accessible on multiple devices. The VTK offers several pre-populated year plans with many of our badges and Journeys. In addition, you can create and customize your own year plans by incorporating our newly added badges and Journeys. Even if you do not plan on using the VTK regularly, it is a great tool to access the newest Girl Scout Program content. This short tip sheet will help you access all of our newest Badges and Journeys.

1 What are the New Year Plans and Journeys

2 What are the New Badges

3 How to Access the New Badges and Journeys

Please note that this national tool is updated frequently. We encourage you to not print this resource but rather access it digitally. We will keep it up-to-date with material changes quarterly!

1. What are the New Year Plans and Journeys

The VTK has rolled out several new Year Plans and Journeys for your girls to choose from. Each Year Plan is pre-populated with 15 meetings (six for Multi-Level). You can add and customize each year to fit the needs of your troop. The chart below shows the current Year Plans and Journeys available. View our grade level program overviews for more details.

 - In VTK  - New in VTK  - In VTK as a PDF	Badge Year	Journey Years						
		It's Your World – Change it!	It's Your Story – Tell it!	It's Your Planet – Love it!	Outdoor	STEM Outdoor – Think Like A Citizen Scientist	STEM – Think Like an Engineer	STEM – Think Like a Programmer
Daisy								
Brownie								
Junior								
Cadette	All grade levels have the option to choose the Create Your Own Year Plan							
Senior								
Ambassador								
Multi-Level								

2. What are the New Badges

In addition to the new Year Plans, we also have several new badges that can be accessed from the VTK. View our grade level program overviews for more details.

New Daisy Badges	
Three new Daisy badges, Outdoor Art Maker , Buddy Camper , and Good Neighbor , give Daisies a chance to get in on the creativity other Girl Scouts already enjoy and discover all about their school, city or town, and state!	
New for Daisy only	

Mechanical Engineering	
Girls complete hands-on engineering activities, such as building and testing roller coasters, race cars, and jumping robots. Requires the purchase of a Making Things Move kit, which includes the parts needed for badge activities.	
Available For:	Daisy Brownie

Robotics	
Girls design their own robots after learning how they're built and programmed. "Unplugged" activities allow girls to earn badges without buying kits.	
Available For:	Daisy Brownie Junior

3. How to Access the New Badges and Journeys

When you first log in to the VTK, you will need to choose a Year Plan. You can choose any of the pre-populated year plans, or you can choose to Create Your Own Year Plan. Once you have your Year Plan selected. You can begin to add meetings to search and add in the criteria for any of the new Journeys and badges. View our Navigating the Member Community User Manual for more detailed information.

To access the new Daisy, Brownie, Junior, and Multi-Level badges:

1. Go to the “YEAR PLAN” tab.
2. Select “ADD MEETING.”
3. Choose Grade level or levels from the Meeting Library – meetings for Daisies, Brownies, Juniors, and Multi-Level are available.
4. Select the type of meeting.
5. Choose category or Journey if needed. If you don’t know the category of the badge you are looking for – select them all. Look for the **NEW** icon to view the new badges.
6. Click on “VIEW MEETING PLANS.”
7. Choose the meeting that you would like to add by clicking “SELECT MEETING”. You can select multiple meetings.
8. Click on “ADD TO YEAR PLAN.”
9. New meetings are added to the end of your year plan.
10. Drag and drop it to the place you want it to be in the plan. The meeting dates will adjust.
11. Click on the title of the meeting to be taken to the “MEETING PLAN” tab to view all the resources available for that meeting.

TIP – If you find out your girls do not want to earn a particular badge, you can delete or replace the meeting. Meeting plans can also be combined to all for multiple levels in one meeting. See Navigating the Volunteer Toolkit User Manual for guidance.

To access the New Journey PDFs for Cadettes, Seniors, and Ambassadors:

The new Outdoor Journeys for Cadettes, Seniors, and Ambassadors can be accessed from the “YEAR PLAN” tab. Under the “EXPLORE THE YEAR PLAN LIBRARY” section, you can choose the “Year Plan Overview” link and download the Outdoor Journey PDF.

